

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21st JUNE 2011 7.30 PM IN THE VILLAGE HALL COMMITTEE ROOM

Present: Cllrs Coates, Eldridge, Eassom, Knott, Moore, Rollins (Chairman), Smith, C/Cllr Mrs Compton, and the Clerk.

1. **Apologies** were accepted from D/Cllr Mrs Gallagher, and Cllr Tunkle.

There were no personal or prejudicial interests, Cllrs were advised that they have to complete a new Financial Interests form as this is technically a new Council. Clerk to action.

2. **Public Question Time** – No public present.

3. The minutes of the meeting held on 10th May 2011 were signed as a correct record.

a) Matters Arising – Appropriate thank you letters have been sent, as discussed at 10/05 meeting. Cllr PT has now returned his Acceptance of Office form.

4. **Finance**

a) Status report as circulated. Balance in bank at 1/6, £8892.92. Parish Plan grant total = £577.75. Letter of thanks received from the PCC for their recent grant.

b) The Annual Audit Return and Annual Governance Statement for 2010/11 were approved and signed by the Chairman and Clerk. This will now be returned to the auditors for their approval.

c) Cheques were approved for

- Glendale's May maintenance ££432.04
- Repairs and painting of two village benches £185
- Clerk's sundries and IT updates £89.59
- Computer IT checks £60
- Renewal of a domain name £23.99

5. **Planning** status report as circulated. No 11/0295 –Avenue Lodge, now granted.

It was agreed to obtain advice regarding a possible breach of planning at The Old Post House.

a) Strategy regarding the plans for Police HQ was discussed. Information received indicates this will be a lengthy process, however it was agreed that the Parish Council's interest should be made to their Property Services regarding the possible sale of woodland. A small sub committee of Chairman Cllr Rollins, Cllr Eassom, and Cllr Smith will monitor all developments closely and report to the PC at regular intervals until there is more clarity on the position. Funding may be available via LEADER and this will also be investigated.

b) Meadow Cottage – Enforcement Action. Following requests for more action, a further report have been received from the WDC Enforcement Officer. It was agreed this was unsatisfactory, and Cllr Rollins and D/Cllr Mrs Gallagher will take up the offer to accompany him to view the site.

6. Highways, Footpaths, Lighting

The majority of the repairs listed in May minutes have now been resolved. County Highways confirmed that when the local footpath is repaired, it will also be cut-back. Cllr AM reported a pothole at junction with Leamington Road and B4115 to Chesford. Clerk to action.

b) Village Maintenance. Village benches have been repaired and painted, and site cleared of foliage. Some clearance of weeds etc. needed to bank opposite thatched cottage in Warwick Road, Overhanging foliage still causing obstructions in various areas. Clerk to action.
The BT phone box has now been removed.

7. Councillor's special responsibilities were discussed and agreed, details attached. (p3)

a) Leigh Foundation Educational Trust. Candidates names were provided, and Cllr Coates will action, for further discussion at July meeting. Cllr Coates is holding a small farewell party on 16th July for Mrs Sandwell in appreciation of her work for this Trust, and invited all to attend.

8. Children's Playground/Memorial ground.

a) Safety- normal checks as usual. A small repair has been made by Glendale to the basketball bolt on the goal posts. The bottom gate latch also needs repair.
Before appointing a sub committee (item May mins), it was agreed to get input from the local children, via the school on their preferences regarding any future play equipment. Contact to be made with the children's School Council, by Clerk.

9. WRW Community Forum – Cllr DE attended the meeting on May 26th. Discussions took place on a variety of subjects – Warwickshire Library Service closures, Rural Bus services and Funding. Details and minutes when received are circulated to everyone. The next meeting on July 28th will be at the Village Hall, Cllr DE encouraged all to attend if possible. For info – the local Police Officer is Sgt Kettle.

a) Other reports/WCC - C/Cllr Mrs Compton reported on a recent proposal that Area Committees should be disbanded and combined with Community Forums. To date not enough time has been given for consultation and feedback, and she will report further on developments. Library closure consultations have now been completed. Warwick Library is moving to Shire Hall, and other County Council offices are being moved, and some listed buildings will be sold in a cost saving initiative. Bus services are also to be cut back.

Cllrs RC and KK reported on the recent Parish Plan Group meeting. An Open Weekend is to be held on Friday evening and Saturday morning September 9 and 10 when the Group will display their findings so far and attempt to obtain volunteers to help with progress.

WDC Chairman's future visit - Clerk will respond favourably.

10. Date of next meeting -12th July 2011, 7.30 pm.

Signed.....Date.....

June 2011	comments/notes
Councillor Tony Rollins - Chairman Planning/Overall Village maintenance.	
Councillor Paul Eldridge – Overall Planning, Local history	
Councillor Dennis Eassom Grant assistance, Rural West Community Forum Rep. Village Hall/Trustee Rep.	
Councillor Alan Moore Hill Wootton/liaise with WALC/RURAL matters	
Councillor Richard Coates Planning Forum-RBL Parish Plan liaison WRW Com Forum/ Leigh Educ trust	
Councillor Colin Smith Highways/Transport/Village maintenance	
Councillor Keith Knott WDC Play liaison, School Liaison Parish Plan liaison	
Councillor Peter Tunkle Guys Cliffe/North Woodloes Emergency planning Play Liaison.	
<u>Finance Overview</u>	External auditor John Plumb
<u>Play area development plan needed</u>	To consult with youth of village
Note : Village maintenance should include regular meetings/checks with results reported back to WCC/WDC for attention – rota for tidying bus shelter etc/working parties if necessary	