



# GRANT MAKING POLICY

14 March 2017

## Objectives

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- to promote a vibrant, active and sustainable community
- to contribute to the development of facilities in the community
- to benefit other residents in the community (not individuals)
- to be awarded to "not for profit" organisations or voluntary community groups

In particular projects will be considered that achieve one or more of the following:

- address problems of social deprivation, disadvantage etc.
- demonstrate a degree of community development/public involvement
- impact on crime and disorder
- contribute to economic development/tourism
- provide services for youth/the elderly
- provide or improve sport or cultural activities
- improve the physical environment
- address problems of climate change and promote a carbon neutral community
- promote equal opportunities
- demonstrate collaborative working - different agencies working together
- demonstrate match funding

Consideration will also be given to whether it contributes to the Council's objective of involving community representatives in identifying local needs and facilitates collaboration between the Council and partner organisations.

## Size of Grants

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Applications should be for one-off projects and normally for sums under £500.

Exceptions to this figure may be considered depending on the project. Projects that require on-going funding will only be considered if there is a clear plan of how it will be funded after the initial contribution from the Council and that there is evidence of match funding

## Timing of Applications

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Grants will not be awarded for expenditure already undertaken.

Grants are considered twice a year in June and in October.

Exceptions will be made to these dates if the applicant demonstrates an urgent need for grant funding.

## Supporting Documents Required

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Applications must be supported by a simple budget of the group or organisation's activities, this is essential if a start up grant is being requested.

## Evidence of Use

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The Council requests that the organisation provides a report to the Council following use of the funds.

## Council Budget Setting

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A budget will be set each year for grants to be financed out of the precept. This may be based on the previous year's uptake and the limit set for the annual spending limit for section 137\*.

Consideration will also be given to major projects ongoing in the community for example the refurbishment of a community hall. However the giving of a grant in one year to an organisation does not set a precedent for another year.

## Risk Management and Review

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If an organisation folds the council would expect the organisation to reimburse the grant aid awarded.

The council will review the grant-aid budget annually and periodically review the criteria for awarding grant aid to community organisations.

## Publicity and Transparency

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The council will publicise the availability of grant-aid widely throughout the community. It will report annually on the total spent on grants and list the groups in receipt of a grant and the use made of the grants.

In awarding grants the council recognises and supports the valuable contribution made by the voluntary sector to the well-being of the community.

**This policy was adopted by the Parish Council at a meeting of the Council held on 14 March 2017.**