



The Civil Parish of

# Leek Wootton & Guy's Cliffe

To Members of Leek Wootton & Guy's Cliffe Parish Council

You are duly summoned to attend the next meeting of Leek Wootton & Guy's Cliffe Parish Council to be held at 7:30pm on TUESDAY, 10 APRIL 2018 at ALL SAINTS' CHURCH, CHURCH LANE, LEEK WOOTTON CV35 7QZ

Photographing, reporting, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place.

## AGENDA

1.	<b>Apologies</b> To receive apologies and to approve reasons for absence.
2.	<b>Declarations of Interest</b> The existence and nature of interests in items on the agenda to be declared by Councillors in accordance with the adopted Code of Conduct.
3.	<b>Public Participation</b> 15 minutes is allowed at the start of the meeting for members of the public to ask questions on any matter relating to the Parish Council's responsibilities. Members of the public may not take part in the meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation but upon restoration of the standing orders can discuss and agree actions to be taken. Individual members may speak for up to 5 minutes.
4.	<b>Minutes</b>
4.1.	Approval of the minutes of the meeting held on 13 March 2018.
4.2.	To consider matters arising from the minutes of the previous meeting and not included on the agenda.
5.	<b>Traffic Calming</b> To discuss progress on the issue of traffic through the parish. To review results of traffic calming survey, launched 27/03/2018.
6.	<b>Replacement Bins in Leek Wootton</b> Progress report.
7.	<b>Playground and General Maintenance Contract</b> Progress report.
8.	<b>Progress Reports for information</b>
8.1.	The Playground (Cllr Coates)
8.2.	Leek Wootton War Memorial Recreation Ground (Cllrs Coates & Eassom)
8.3.	Community Engagement / Events:

8.3.1.	01 May 2018 – Annual Parish Assembly
8.3.2.	16 Jun 2018 – Parish Summer Fête
8.3.3.	11 Nov 2018 – Battle’s Over: A Nation’s Tribute
8.4.	Community Maintenance: <ul style="list-style-type: none"> <li>• WCC Highways (Cllr Kirkwood)</li> <li>• Other (Clerk)</li> </ul>
<b>9.</b>	<b>County and District Councillors’ reports</b>
9.1.	Warwickshire County Council
9.2.	Warwick District Council
<b>10.</b>	<b>Planning</b>
10.1.	To note planning decisions made: <ul style="list-style-type: none"> <li>• None</li> </ul>
10.2.	A report on the progress of current planning applications: <ul style="list-style-type: none"> <li>• W/17/2351: 65 The Hamlet - Conversion of existing garage to habitable space and associated external alterations, erection of detached garage, erection of retaining wall and other external alterations to the main dwelling – Objection (sent 14/02/2018)</li> </ul>
10.3.	To consider new planning applications: <ul style="list-style-type: none"> <li>• None</li> </ul>
<b>11.</b>	<b>Neighbourhood Development Plan</b> Report on progress [Notes on the Public Meeting attached]
<b>12.</b>	<b>Finance</b>
12.1.	To note the [attached] Financial Report for April 2018
<b>13.</b>	<b>Parish Council Administration</b>
13.1.	Meeting venue / accessibility
13.2.	Email/Website & GDPR issues [report attached]
13.3.	Pre-paid credit card [report attached]
<b>14.</b>	<b>Correspondence for information</b> To note the items of correspondence [list attached]
<b>15.</b>	<b>Councillors’ Reports and items for future agenda</b> Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u>
<b>16.</b>	<b>Date of next meeting</b> To confirm the date of the next meeting which is scheduled for 7:30pm on Tuesday, 8 May 2018 at All Saints’ Church, Leek Wootton, CV35 7QZ.
<b>17.</b>	<b>To consider the exclusion of the public and press in the public interest for consideration of the following items:</b>
17.1.	Personnel issues.
17.2.	Legal issues.

Signed:  
Helen Eldridge  
Clerk to the Parish Council  
5 Apr 2018