



Leek Wootton Guy's Cliffe Parish Council  
FINANCIAL REPORT: MAY 2018

**April Activity**

No 1 Account	Vch	Balance	VAT
<b>01/04/2018 Bank balance</b>		<b>£ 4,534.55</b>	
01/04/2018 Training: Clerk's Toolkit (100% discount)	5 £	- £ 4,534.55	£ -
12/04/2018 Registry Title	1 -£	3.00 £ 4,531.55	£ -
12/04/2018 Expenses (Electricity/Phone/Internet)	1 -£	12.00 £ 4,519.55	£ -
12/04/2018 Gift for J Plumb, Auditor	1 -£	23.99 £ 4,495.56	-£ 4.00
12/04/2018 Stamps	1 -£	32.89 £ 4,462.67	£ -
12/04/2018 Membership subscription	1 -£	43.20 £ 4,419.47	-£ 7.20
12/04/2018 Training: Clerk's Toolkit	6 -£	15.00 £ 4,404.47	£ -
12/04/2018 Training: Clerk's Toolkit	7 -£	15.00 £ 4,389.47	£ -
12/04/2018 Training: Clerk's Toolkit	8 -£	15.00 £ 4,374.47	£ -
16/04/2018 Clerk's Salary (APR)	4 -£	396.45 £ 3,978.02	£ -
19/04/2018 Transfer to Mastercard	TX1 -£	200.00 £ 3,778.02	£ -
24/04/2018 Subscription 2018/19	3 -£	330.00 £ 3,448.02	£ -
25/04/2018 One Click Installs Yearly	2 -£	10.22 £ 3,437.80	-£ 1.70
25/04/2018 Grant for Bin Project Phase 2	i £	750.00 £ 4,187.80	£ -
27/04/2018 Grant/Precept 18-19	ii £	6,877.50 £ 11,065.30	£ -
29/04/2018 Transfer to Mastercard	TX2 -£	193.93 <b>£10,871.37</b>	£ -
			-£ 12.90

Payments not yet received:

N/A £ -

Unpresented cheques:

N/A £ -

No 2 Account	Vch	Balance	VAT
<b>01/04/2018 Bank balance</b>		<b>£ 286.23</b>	
09/04/2018 Refund of unspent grant money	9 -£	45.00 £ 241.23	£ -
30/04/2018 Printing: NDP Flyers	11 -£	28.77 <b>£ 212.46</b>	£ -
			£ -

Payments not yet received:

N/A £ -

Unpresented cheques:

N/A £ -

Pre-paid Credit Card Account	Vch	Balance	VAT
<b>01/04/2018 Bank balance</b>		<b>£ -</b>	
19/04/2018 Transfer to Mastercard	TX1 £	200.00 £ 200.00	£ -
28/04/2018 HP 7612 Inkjet Multifunction Printer (Fund: Trans)	12 -£	95.99 £ 104.01	-£ 16.00
28/04/2018 Wondershare PDFElement 6 Professional (Fund: Tran)	13 -£	92.83 £ 11.18	-£ 15.47
28/04/2018 Download Insurance Service	14 -£	5.11 £ 6.07	-£ 0.85
29/04/2018 Transfer to Mastercard	TX2 £	193.93 £ 200.00	£ -
30/04/2018 A3 Paper / APA Sundries	15 -£	17.98 <b>£ 182.02</b>	£ -
			-£ 32.32
			<b>-£ 45.22</b>

**May 2018 Activity**

Payments for Approval, 8 May 2018	Vch	
Venue Hire 2018/19 (LWVH)	10 -£	91.21
Clerk's Expenses & Refunds	18 -£	129.25
Administration of Payroll Services	19 -£	81.00
Venue Hire (Church) [TBC]	£	-
APA Refunds [TBC]	£	-

Bank Reconciliation to 8 May 2018		
01/05/2018 Bank Balance	A/C No1	£ 10,871.37
	A/C No2	£ 212.46
	Pocket A/C	£ 182.02
Less unpresented cheques (listed)	£	-
Less payments awaiting approval (listed)	-£	301.46
		£ 10,964.39
Plus payments not yet received (listed)	£	-
Unclaimed VAT	£	45.22
<b>Balance in the account record</b>		<b>£ 11,009.61</b>