



Leek Wootton & Guy's Cliffe Parish Council

Minutes of the Meeting of the Parish Council held on Tuesday, 3 July 2018, at Leek Wootton Village Hall

Present: Cllr Coates (Chairman), Eldridge, Kirkwood, Knott, Moore, Tunkle and the Clerk

1.	<p>Apologies for absence</p> <p>Cllrs Eassom and Smith, D/Cllr Gallagher, C/Cllr Redford</p>
2.	<p>Declarations of Interest</p> <p>None</p>
3.	<p>Public Participation</p> <p>None present</p>
4.	<p>Minutes</p> <p>4.1. The minutes of the parish council meetings held on Tuesday, 5 June 2018 and Friday, 15 June 2018 were approved and signed.</p> <p>4.2. Matters arising not on agenda: LW&GC Parish Summer Fête – The DRAFT financial report for the Summer Fête shows that there is a shortfall between funds raised by charging for stalls and the expenses of the PA system. Whilst some income is outstanding, the shortfall currently stands at £66. Whilst money owing will be pursued by the Fête Committee, the Parish Council agreed to backstop the Fête finances. Planning for the finances in 2019 will include reconsideration of stall fees.</p>
5.	<p>Dog Waste & Litter Bin Replacement</p> <p>Email received from D/Cllr Whiting on 25/06/2018, <i>“item 5 of tomorrow’s WDC Executive agenda is a request to approve funding an additional team of two plus van to enable the frequency of emptying of litter bins to be increased all year round. An additional team will also be employed during the summer, and various bins are to be replaced, and 75 new ones installed. According to the report, this follows ‘a number of complaints and queries from councillors and residents...issues range from overflowing litter bins...”</i></p> <p>The Clerk replied, <i>“after discussion with WDC, when we were told that the bin in the layby was not scheduled for replacement any time soon and permission was given for the PC to replace it, funding was sourced and the replacement is currently on order. I trust this plan will not be affected by the WDC replacement plan.”</i></p> <p>No answer received to date, but the new bin has been funded and was already on order prior to this development by WDC.</p> <p style="text-align: center;"><i>Clerk to ask Wybone to confirm delivery date for new bins</i></p>
6.	<p>Progress Reports for information</p> <p>6.1. Playground (Cllr Coates)</p> <p>The playground was mowed before the Fête and Cllr Coates raked bark. Also contacted The Warwickshire about possible availability of bark chippings. If not available the original contractors will provide contact information for providers.</p> <p>The zip slide seized-up recently, but was treated with WD-40 and is now running again satisfactorily.</p> <p>6.2. Leek Wootton War Memorial Recreation Ground (Cllr Coates / Cllr Eassom)</p> <p>Car Park: Five contractors have now been shown the site and all were keen to complete the project. Quotes are requested by the end of July.</p>

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One issue is the quantity of spoil that will be created by the works and where it will be removed to. This will be used in new bunds, one to replace the existing one and another on the boundary of the temporary car park. It is proposed that further spoil will be used to create a raised mound in the memorial arboretum area.

The Trustees are still awaiting an arboreal report on the trees that are to be kept.

Re-grassing of the area in front of the memorial stone will be possible. Cllr Tunkle has obtained quotes for 'knee-rail' fencing along driveway, in front of memorial areas. This will cost £25/m – a total of approx. £750 to complete.

Cllr Tunkle to try to find a contractor with availability to provide this.

6.3. Community Engagement:

6.3.1. 14/07/2018: Volunteer Task Force

Cllrs Eldridge, Kirkwood, Knott and the Clerk gave apologies for the first Task Force day. Suggestions for work to be undertaken:

- Ivy alongside the Anchor Inn in Woodcote Lane – Clerk advised that this is within the WDC Contract

Clerk to contact WDC Contract Services about this issue

- Brambles in the beech hedge on Woodcote Lane

The Clerk has purchased high-vis vests, work gloves and a litter-picker for use by the Task Force.

Clerk to pass equipment to Cllr Coates before going away

6.3.2. 11/11/2018: Battle's Over Commemorative Event

A preliminary meeting of interested parties (Church, Parish Council and History Group) has taken place and an outline of events for the day set out. The next meeting will be in September.

Cllr Coates and the Clerk have completed an application to the Armed Forces Covenant Fund for funding to purchase a number of centenary silhouettes for the Church.

Cllr Smith will meet with the landowners after his return from holiday to discuss what type of beacon will be acceptable.

6.4. Community Maintenance:

- WCC Highways (Cllr Kirkwood)
 - Pavement at 'Puffins', Warwick Road, has been patched. A permanent repair will be carried out once WCC's 'surface dressing season' is over.
 - Hill Wootton Road, between the skew bridge and Hill Wootton. Condition of the carriageway – WCC to look again at this as a previous repair order was cancelled.
 - Jetting will take place on Woodcote Lane
 - Road-sweeping – Cllr Kirkwood in contact with WDC Contract Services to liaise on when road-sweeping will be taking place and whether car owners can be advised

- Grounds Maintenance Contract

Due to extended hot weather, grass-cutting is not currently necessary. The Council discussed whether asking the contractor to carry out other jobs instead would be appropriate, but it was agreed that the contract should remain in place and any additional work kept separate.

Clerk to advise contractor that grass is not growing, but that some strimming may still be necessary

- Other (Clerk)
None

7. County and District Councillors' reports

- 7.1. Warwickshire County Council
No report

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7.2.	Warwick District Council No report
8.	Planning
8.1.	To note planning decisions made: <ul style="list-style-type: none"> W/18/0827: 6 Tidmarsh Road, Leek Wootton, Warwick, CV35 7QP - Erection of a single storey side and rear extension, single storey front extension and porch extension with canopy – No objection (sent 08/06/2018) – GRANTED
8.2.	A report on the progress of current planning applications: <ul style="list-style-type: none"> W/17/2351: 65 The Hamlet - Conversion of existing garage to habitable space and associated external alterations, erection of detached garage, erection of retaining wall and other external alterations to the main dwelling – Objection (sent 14/02/2018) W/18/0878: Mulberry Cottage, Warwick Road - Application for the variation of condition 2 (plan numbers) of planning permission W11/1431 - Proposed conversion of redundant barn into holiday accommodation, to allow for alterations to the originally approved design (retrospective) – No objection (sent 08/06/2018) W/18/0982 & 0983LB: The Old Farm House, Hill Wootton - Erection of single storey side and front extension to the garage located to the south and erection of a single storey rear / side extension – No objection (sent 20/06/2018) W/18/1023LB: Chapel of St Mary Magdalene, Coventry Road, Guys Cliffe - Upgrading of Fire doors to main building – No objection (sent 20/06/2018) W/18/0998: Oakbank, 26 Hill Wootton Road - Resubmission of application Ref: W/17/2419; Alternative roof design to single storey front extension – No objection (sent 20/06/2018) W/18/0985: 85 Warwick Road - Demolition of existing outbuildings and erection of single storey side and rear extension – No objection (sent 20/06/2018)
8.3.	To consider new planning applications: <ul style="list-style-type: none"> W/18/1042: Honeysuckle Cottage, Woodcote Lane, Leek Wootton, Warwick, CV35 7QH - Erection of a detached outbuilding. The Council discussed this application and decided to object on the grounds that the proposed building is not in keeping with the conservation area.
8.4.	WDC/18CM016 - Magpie Hall, Rouncil Lane, Kenilworth, CV8 1NN - Change in land use to the operation of a skip hire business, skip storage, vehicle parking and inert waste transfer station. Cllr Eldridge raised the matter of this change of use application and its implications on this parish with the number of vehicle of movements. A discussion followed and it was decided that the Parish Council would submit a representation on this matter. <i>Cllr Eldridge to draft a letter to WCC</i>
9.	Finance
9.1.	The Financial Report for July 2018 was noted.
9.2.	The following payments were authorised: Vch 43: Clerk's Expenses (JUN/JUL) £12.00
10.	Correspondence for information
10.1.	Cllr Coates read a letter received from a resident on Warwick Road regarding drivers using private drives to turn when travelling from Kenilworth to the village hall. Cllr Coates has responded, explaining that the entrance to the recreation ground cannot be changed, as per discussions with WCC Highways. The Council discussed this and concluded that some further signage is required. Cllr Kirkwood also suggested that WCC Road Safety Team be asked to reassess the area after the installation of the bollards. <i>Cllr Kirkwood to make inquiries with WCC Road Safety Team</i>

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11.	<p>Councillors' Reports and items for future agenda</p> <ul style="list-style-type: none"> • Red Brick Barn, Hill Wootton – Owners have placed a large rock on the roadside, which causes a hazard. <i>Cllr Kirkwood to contact WCC Highways.</i> • Email received from the Horticultural Society, which would like to commemorate the 150th anniversary of the first horticultural show by erecting two planters at the village signs at the north and south entrances to Leek Wootton. The Council agreed that it is in support of this plan and will liaise with WCC Highways and the Horticultural Society. <i>Cllr Kirkwood to contact WCC Highways</i> <i>Clerk to advise LW&D Horticultural Society of PC's support</i> • Royal Leamington Spa Archery Society has requested suggestions for land that it may lease or buy. The Council agreed that there was no appropriate land to suggest in this parish.
12.	<p>Date of next meeting</p> <p>To confirm the date of the next meeting which is scheduled for 7:30pm on Tuesday, 4 September 2018 at Leek Wootton Village Hall.</p>
13.	<p>To consider the exclusion of the public and press in the public interest for consideration of the following items:</p> <p>13.1. Personnel issues –</p> <p>13.2. Legal issues –</p>

Signed: Colin Smith (Chairman)

Date: 04/09/2018

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