



Leek Wootton & Guy's Cliffe Parish Council

Minutes of the Meeting of the Parish Council held on Tuesday, 5 February 2019, in the Committee Room, Leek Wootton Village Hall

Present: Councillors Coates (Chairman), Eassom, Eldridge, Knott, Maisey, Tunkle, C/Cllr Redford, D/Cllr Gallagher, 1 member of the public and the Clerk

1.	Apologies for absence Cllrs Kirkwood and Smith
2.	Declarations of Interest None
3.	Public Participation <ul style="list-style-type: none">A resident (Warwick Road, Leek Wootton) expressed concerns of themselves and neighbours about the sale of Woodcote (Police HQ) and new development. There is no developer at this time, but is keen to be involved in discussion about traffic control – concerns being increased traffic affecting air quality, traffic flow and noise. The Warwick Road/Woodcote Lane junction is of particular concern and the possibility of traffic lights is a concern. They would like consideration of creating alternative exits to the site, e.g. Warwickshire roundabout to Woodcote (south) / Woodcote Lane to Kenilworth (north). Cllr Coates: The Police have not yet published a master plan, but they aim to sell as single site to sole developer. PC's concern is that there may be no sole purchaser and piecemeal development taking place instead. The PC cannot make a specific response until a purchaser/developer presents their ideas. In working on the Neighbourhood Plan (NP), which has been made and is in agreement with the Warwick District Local Plan (WDLP) concerns have been discussed, but access proposals remain as it is – there has been no discussion about creating new accesses and we are constrained by the village development envelope and green belt. In discussion with WCC Highways it is apparent that Leek Wootton is “not on their radar” as a safety concern; the double white line through the village is considered an adequate safety feature, preventing accidents being caused by roadside parking causing obstructions. Cllr Knott mentioned the traffic survey undertaken in the Spring, which was a preliminary exploration of public opinion, but there was no decisive conclusion drawn for dealing with traffic calming. Cllr Eldridge referred to the historical planning applications for a new HQ building and care home development. WCC Highways conclusion was that there is no problem with the Warwick Road/Woodcote Lane junction. It is considered that any new development will generate no greater movement than the Police. The resident mentioned the added concern with the development at the Cricket Ground, Kenilworth generating further through-traffic on Warwick Road. Cllr Coates explained the PC's involvement in the outline planning application, suggesting a roundabout when considering the additional accesses required for neighbouring developments, but WCC Highways said no. In conclusion Cllr Coates said this is currently a fluid situation – The NP gives the PC clarity create tools to fight/stand our ground. Once Police intentions are known and they advise the PC, it will engage with them fully. Once engaged with new contractor, the PC will call another public meeting. The Member of the Public thanked the PC and left the meeting at this time.
4.	Minutes
4.1.	The minutes of the parish council meeting held on Tuesday, 8 January 2019 were approved and signed.

Initial: _____

4.2.	<p>Matters arising not on agenda:</p> <p>Cllr Knott asked about the replacement PC. The Clerk has researched this and will circulate proposals for approval at the March meeting, which will facilitate a purchase being made within the 2018/19 financial year.</p>
5.	<p>Casual Vacancy</p> <p>The Councillors acknowledged the co-option of Cllr Joy Maisey (28/01/2019) and welcome her onto the Council.</p>
6.	<p>Housing Needs Survey</p> <p>Cllr Coates explained that discussions with Aecom about possibly publishing a design statement for the parish had led to proposing a question on this subject. He proposed the question, "Do you believe that new housing should have a look or style that fits into the general parish design?".</p> <p>A discussion followed about making the question more open to gauge opinion about the key design features that encapsulate the 'parish design', e.g. gables, house size (max 2-storey).</p> <p><i>Ideas for wording a second part of the question to be submitted to the Clerk by 15/02/2019.</i></p> <p><i>Clerk to then submit to WRCC to prepare for distribution with the March issue of The Link.</i></p>
7.	<p>Progress Reports for information</p> <p>7.1. Playground (Cllr Coates)</p> <p>20 m³ of bark chippings have been ordered – delivery end of March.</p> <p>Goal mouth area has now been looked at by contractor. Not a problem – awaiting quotation.</p> <p>Shackles were inspected and passed by RoSPA.</p> <p><i>Cllr Tunkle to have a look and replace as necessary.</i></p> <p>7.2. Leek Wootton War Memorial Recreation Ground (Cllr Coates / Cllr Eassom)</p> <p>Tarmac has been placed to fill the holes on the existing car park. Leaf clearing has been undertaken by Community Payback team.</p> <p><u>Leek Wootton War Memorial Recreation Ground Car Park</u></p> <p>A meeting of the Project Board has taken place, with the architect, Chairmen of Leek Wootton Village Hall (LWVH) and the Trustees of Leek Wootton War Memorial Recreation Ground (LWWMRG). It is considered that the quotations are not specific enough and the Project Board will put a more specific scope of work together and ask contractors to respond with more specific quotations/additional detail.</p> <p>The Board is considering asking Leek Wootton Sports Club (LWSC) to take on the role of client for the project. This is because a number of funding bodies do not allow Councils to apply for grants and Leek Wootton Village Hall is not VAT registered. Councillor Coates has contacted the Landfill Trusts Biffa, Wren and Veolia, none of which will award grants for car parks alone. Indeed grants in general for stand-alone car park renovation are proving difficult to access. The LWWMRG lease to LWSC could be amended by codicil to include the car park thus enabling LWSC to more easily access grant funding. However, LWSC is yet to be approached on this matter.</p> <p>The Project Board has asked that the car park is no longer called "the Village Hall Car Park" – it should be "Leek Wootton War Memorial Recreation Ground Car Park". The recreation ground and neighbouring facilities should now also be promoted as the Parish Community Hub, as per the Neighbourhood Plan.</p> <p>Cllr Coates impressed that there is plenty of time to get the Project right.</p> <p>7.3. Community Engagement:</p> <p>7.3.1. 15/04/2019: Annual Parish Assembly</p>

Initial: _____

There was a discussion about the format of the evening and whether a speaker should be engaged. D/Cllr Gallagher stated that the District Council will be in purdah and it is unlikely that any District Councillor will attend. Depending on progress with the sale of Woodcote (Police HQ), it may be an opportunity to generate interest in the community.

Suggestions for speakers to be sent to the Clerk

7.3.2. 15/06/2019: LW&GC Parish Summer Fête

The first planning meeting has been arranged for 05/03/2019. Cllr Knott observed that this is the next Parish Council meeting, so no Councillor will be able to attend.

The Clerk to advise the Planning Team that no-one will be available to attend.

7.4. Community Maintenance:

- WCC Highways (Cllr Kirkwood) – Nothing to report (Cllr Kirkwood not present and no response from WCC Highways).

Ditches have been cleared on Hill Wootton Road between Skew Bridge and Hill Wootton. 50mph speed signs are down.

- Grounds Maintenance Contract – No action
- Other (Clerk)

Lamp No5 Hill Wootton Road has now been repaired. Cllr Knott advised the Clerk that Lamp No5 Tidmarsh Road is out.

Clerk to advise Rural Street Lighting

The Clerk advised Area Maintenance about damage to street name sign on Waller Close as reported at January meeting. Advised they will inspect.

The Clerk also noted that Woodcote Lane does not have a street name sign on the Anchor Inn side of the road. Would this be advantageous to directing cars leaving the recreation ground to turn right and take Woodcote Lane for Kenilworth.

Clerk to contact area maintenance

Cllr Eldridge noted another bollard in the bus stop layby is loose

Clerk to advise WCC Highways

Cllr Eldridge asked whether a local farmer could be approached to flail the hedge outside the school. A discussion followed, the conclusion of which was that the Community Payback team could carry out the work at a weekend or during half term.

C/Cllr Redford offered to contact Community Payback.

Clerk to advise Mr Morris, Headteacher, All Saints' CofE Academy

8. **County and District Councillors' reports**

8.1. Warwickshire County Council

Precept up by 4.99% - including Social Care at 2%

WCC will be putting £6.8m into children's social services and £7.3m into adult social services. WCC Social Care funding has cut waiting time for leaving hospital by 50% – 16 days to moving out of hospital with care package (Warwick Hospital 6 days).

Public transport: an additional £500,000 into subsidies. Bus companies have cancelled non-profitable routes. WCC subsidises these, but use of the services needs to be encouraged or they will be lost.

8.2. Warwick District Council

D/Cllr Gallagher asked C/Cllr Redford whether the Conservative candidates for the new Cubbington & Leek Wootton Ward have been chosen. C/Cllr Redford confirmed that the proposed candidates have yet to be approved by the Leek Wootton Conservative Committee, but they are the existing Cubbington Councillors.

The Spa Centre had its most successful panto season ever. 24,234 attended. Profits up 16% to £95,942 and £11,000 raised for Zoe's Place.

Initial: _____

The HQ move has been put on hold until July at earliest.

Leamington Bandstand has been returned – there will be a special event on 15/03/2019 (13:00-14:30) with brass band in the bandstand.

A reminder that the crime meeting on Friday 08/02/2019 at Rowington Village Hall. Parking at VH and at Club opposite.

Cllr Knott asked about the new tree plantation on Rouncil Lane – planted by Cllr Cockburn. Fencing has blocked badger routes and Environmental Crime Officer has attended to inspect the fence and tunnels will be put into place.

9. Planning

9.1. To note planning decisions made:

- W/18/2007: Romary, 19 Hill Wootton Road - Front extension to garage – Objection (Sent 12/11/2018) – Objection (sent 12/11/2018) - Planning Committee 29/01/2019 - GRANTED
- W/18/2188: Rest Harrow, 21 Hill Wootton Road - Erection of two storey side extension and single storey rear extension – No objection (Sent 17/12/2018) – WDC Decision: GRANTED

9.2. A report on the progress of current planning applications:

- None

9.3. To consider new planning applications:

- None

10. Finance

10.1. The Financial Report for February was noted.

10.2. The following payments were authorised:

Vch 100: Venue Hire 2019/20	£ 140.00
Vch 103: CostCo Membership	£ 43.20
Vch 104: Printing – Parish Directory 2019	£ 163.88
Vch 105: Clerk's Expenses (JAN)	£ 12.00
Vch 106: 2x Good Councillor's Guide	£ 10.00
Vch 107: Lighting for Battle's Over event	£ 432.00

11. Correspondence for information

11.1. Noted

12. Councillors' Reports and items for future agenda

Replacement laptop should be added to Agenda in March.

Cllr Tunkle advised that it is his understanding that the landowner is allowing the next Horse Fair to take place on the field south of Leek Wootton (north east of Blacklow roundabout and accessed from Coventry Road). A discussion followed about the ownership, advantage of authorised traveller sites and reasonable precautions that should be taken.

13. Date of next meeting

To confirm the date of the next meeting which is scheduled for 7:30pm on Tuesday, 5 March 2019 at Leek Wootton Village Hall. Cllr Coates will be absent and, if Cllr Smith is also absent, Cllr Eldridge will Chair the meeting.

14. To consider the exclusion of the public and press in the public interest for consideration of the following items:

14.1. Personnel issues – None

14.2. Legal issues – None

Initial: _____

Signed: _____ Date: _____

DRAFT

Initial: _____