



The Civil Parish of

## Leek Wootton & Guy's Cliffe

To Members of Leek Wootton & Guy's Cliffe Parish Council

You are duly summoned to attend the next meeting of Leek Wootton & Guy's Cliffe Parish Council to be held at 7:30pm on TUESDAY, 2 APRIL 2019 at LEEK WOOTTON VILLAGE HALL

Photographing, reporting, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place.

# AGENDA

1.	<b>Apologies</b> To receive apologies and to approve reasons for absence.
2.	<b>Declarations of Interest</b> The existence and nature of interests in items on the agenda to be declared by Councillors in accordance with the adopted Code of Conduct.
3.	<b>Public Participation</b> 15 minutes is allowed at the start of the meeting for members of the public to ask questions on any matter relating to the Parish Council's responsibilities. Members of the public may not take part in the meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation but upon restoration of the standing orders can discuss and agree actions to be taken. Individual members may speak for up to 5 minutes.
4.	<b>Minutes</b> 4.1. Approval of the minutes of the meeting held on 5 March 2019. 4.2. To consider matters arising from the minutes of the previous meeting and not included on the agenda.
5.	<b>Future of Woodcote (former Police HQ)</b> Report on the current status of the sale of Woodcote.
6.	<b>Election: Thursday, 2 May 2019</b> To confirm whether all nomination forms have been submitted. Deadline for submissions is 4:00pm on Thursday, 4 April 2019.
7.	<b>Housing Needs Survey</b> Report on Progress. Survey forms distributed with the April issue of <i>Leek Wootton Link</i> during week commencing 25/03/2019.
8.	<b>Progress Reports for information</b> 8.1. The Playground (Cllr Coates)

8.2.	Leek Wootton War Memorial Recreation Ground (Cllr Eassom)
8.3.	Community Engagement
8.3.1.	28/05/2019: Annual Parish Assembly
8.3.2.	15/06/2019: LW&GC Parish Summer Fête
8.4.	Community Maintenance: <ul style="list-style-type: none"> <li>• WCC Highways (Cllr Kirkwood)</li> <li>• Grounds Maintenance Contract</li> <li>• Other (Clerk)</li> </ul>
<b>9.</b>	<b>County and District Councillors' reports</b>
9.1.	Warwickshire County Council
9.2.	Warwick District Council
<b>10.</b>	<b>Planning</b>
10.1.	To note planning decisions made: <ul style="list-style-type: none"> <li>• None</li> </ul>
10.2.	A report on the progress of current planning applications: <ul style="list-style-type: none"> <li>• W/19/0322 - Land On East Side Of, Warwick Road, Kenilworth, WV8 1FE – Deadline 29/03/2019 – OBJECT – Sent to WDC Planning 26/03/2019 (cc Kenilworth Town Council) &amp; WCC Traffic &amp; Road Safety Group informed.</li> </ul>
10.3.	To consider new planning applications: <ul style="list-style-type: none"> <li>• W/19/0164 - 1 The Elms, Leek Wootton, Warwick, CV35 7RR - Erection of single storey rear extension – Deadline 04/04/2019</li> <li>• W/19/0393 - 13 Woodcote Drive, Leek Wootton, Warwick, CV35 7QA - Single storey side extension and two storey rear extension with new porch – Deadline 15/04/2019</li> </ul>
<b>11.</b>	<b>Finance</b>
11.1.	To note the Financial Report for March 2019 [to be provided at the meeting due to closing the account and financial year on 31/03/2019].
11.2.	To consider payments to be made as listed on Financial Report [to be provided at the meeting due to closing the account and financial year on 31/03/2019].
<b>12.</b>	<b>Parish Council Administration</b>
12.1.	Replacement Computer Report on progress [final account attached].
<b>13.</b>	<b>Correspondence for information</b> To note the items of correspondence [attached]
<b>14.</b>	<b>Councillors' Reports and items for future agenda</b> Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u>
<b>15.</b>	<b>Date of next meeting</b>

To confirm the date of the next meeting which is the Annual Parish Council Meeting and is scheduled for 7:30pm on Tuesday, 7 May 2019 at Leek Wootton Village Hall.

**16. To consider the exclusion of the public and press in the public interest for consideration of the following items:**

16.1. Personnel issues.

16.2. Legal issues.

Signed:  
Helen Eldridge  
Clerk to the Parish Council  
28/03/2019