



The Civil Parish of

Leek Wootton & Guy's Cliffe

To Members of Leek Wootton & Guy's Cliffe Parish Council

You are duly summoned to attend the next meeting of Leek Wootton & Guy's Cliffe Parish Council to be held at 7:30pm on TUESDAY, 5 NOVEMBER 2019 at LEEK WOOTTON VILLAGE HALL

Photographing, reporting, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place.

AGENDA

1.	Apologies To receive apologies and to approve reasons for absence.
2.	Declarations of Interest The existence and nature of interests in items on the agenda to be declared by Councillors in accordance with the adopted Code of Conduct.
3.	Public Participation 15 minutes is allowed at the start of the meeting for members of the public to ask questions on any matter relating to the Parish Council's responsibilities. Members of the public may not take part in the meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation but upon restoration of the standing orders can discuss and agree actions to be taken. Individual members may speak for up to 5 minutes.
4.	Minutes
4.1.	Approval of the minutes of the meeting held on 1 October 2019.
4.2.	To consider matters arising from the minutes of the previous meeting and not included on the agenda.
5.	Parish Noticeboards Progress report
6.	Community Grant Fund To discuss/approve any responses to the above letters and/or applications to the Community Grant Fund.
7.	Defibrillator maintenance To discuss/approve a grant towards the upkeep/servicing of the defibrillator.

8. Road Signage

The Sports Club

The Sports Club has asked the PC to investigate road signage to the club, due to its tucked-away location. WCC Traffic & Road Safety response is, *“You can apply for signage through us. It would take the form of the white directional signage. In order to proceed we require a £500 non-refundable deposit so that we can investigate this request and provide you with a cost estimate for the works.”*

To decide whether to proceed, on this basis, to receive a cost estimate.

Kenilworth via Woodcote Lane

When asking WDC Area Maintenance for a new Woodcote Lane sign against the pub wall, The Clerk discussed the reason, i.e. to direct traffic leaving the recreation ground towards Kenilworth via Woodcote Lane. They agreed but suggested it would not work in isolation and asked, suggested a *“‘Kenilworth’ highway style sign pointing towards Woodcote Lane to steer people towards Kenilworth”*.

To discuss including an investigation into an alternative Kenilworth route sign from the fingerpost opposite the Anchor if the PC decides to proceed with the investigation into the Sports Club signage.

9. Progress Reports for information

9.1. The Playground (Cllr Coates)

9.2. Leek Wootton War Memorial Recreation Ground (Cllr Coates)
To consider/approve proposed loan for recreation ground car park redevelopment.

9.3. Leek Wootton Village Hall (Cllr Knott)

9.4. Neighbourhood Watch (Cllr Maisey/Clerk)

9.5. Warwick Rural West Community Forum (Cllr Kirkwood)

9.6. Community Engagement

9.6.1. 08-10/05/2020: VE Day 75
Progress report

9.6.2. Date TBA: Annual Parish Assembly
Progress report

9.7. Community Maintenance:

- WCC Highways (Cllr Kirkwood)
- Grounds Maintenance Contract
- Volunteer Task Force
- Other (Clerk)

10. County and District Councillors’ reports

10.1. Warwickshire County Council

10.2. Warwick District Council

11. Planning

11.1. To note planning decisions made:

- W/19/0969: The Warwickshire Golf & Country Club - Reserved Matters Application (Access Appearance, Landscaping & Scale); Development of Five Dwellings (Outline W/17/1923) – Deadline: 15/07/2019 – No objection – sent 15/07/2019 – **GRANTED**
- W/19/1196: Greenacres, Hill Wootton - Single storey rear extension, replacement aluminium windows, altered window openings, entrance canopy at front door and change to elevation materials – Deadline: 30/09/2019 – No objection – sent 23/04/2019 – **GRANTED**
- W/19/1367: 24 Hill Wootton Road - Proposed erection of a two-storey front extension, first floor rear extension and porch with front balcony above – Deadline: 24/09/2019 – No objection – sent 23/04/2019 – **REFUSED**
- W/19/1417: White Gables, 11 Hill Wootton Road - Erection of single storey extension to front located behind rotunda with new balcony to be created to the front elevation accessed from bedroom 2. Erection of side and rear first floor extension – Deadline: 01/10/2019 – No objection – sent 01/10/2019 – **GRANTED**

11.2. A report on the progress of current planning applications:

- W/19/0784: Land on East Side Of, Warwick Road, Kenilworth, WV8 1FE Reserved Matters application pursuant to condition 1 of planning permission W/17/2150 for details of appearance, landscaping, layout and scale of 125 dwellings – Deadline 20/06/2019 – OBJECT – Sent 19/06/2019 – **Going to Committee: 06/11/2019**
- W/19/0807: 1 The Elms - Erection of rear kitchen extension – Deadline: 02/07/2019 – No objection to original application (sent 05/07/2019) – Amendment received – Objection to moving fence line (sent 05/09/2019) – **Amendment received reverting to original plan without fence being moved, but block plan confusing with two property lines showing.**

11.3. To consider new planning applications:

- W/19/1713: Oakbank, 26 Hill Wootton Road - Two storey front extension, single storey side extension and entrance canopy. Deadline: 06/11/2019
- W/19/1792: 22 The Hamlet - Erection of two storey side and rear extension, and a part single storey rear extension. Deadline: 15/11/2019

11.4. Any other planning related issues.

- W/19/0843: Broad Lane Caravans - Lawful Development Certificate for a Proposed Use; Replacement of Caravan Storage to the Storage of Approximately 250 20ft Shipping Containers. – OBJECT – sent 02/07/2019.
- Constraints section on WDC Planning Portal has been removed. D/Cllr Redford received the following response from WDC Development Management, *“This part of the website was causing problems because it was displaying information that was often inaccurate and in many cases irrelevant. It also only showed a select few constraints, missing out a number of key ones, which we felt could be misleading. We couldn’t find a way of rectifying this so we decided it was best to remove this section.”* D/Cllr Redford is following up.
- TPO Notifications. D/Cllr Redford received the following response from WDC Development Management, *“Parish Councils are sent a notification email whenever the Council makes a new TPO. There are no notification*

letters sent for applications to carry out works to TPO trees, but such applications are included on the Weekly List of planning applications.”
D/Cllr Redford clarified that TPOs and tree works within the conservation area are treated differently.

12.	Finance
12.1.	To note the [attached] Financial Report for month to 05/11/2019.
12.2.	To consider payments to be made as listed on Financial Report [attached].
13.	Parish Council Administration
13.1.	Preparation for 2020/21 Financial Year <ul style="list-style-type: none">• Business Plan for 2020/21 To discuss future projects to be considered prior to budget planning meeting for Finance Committee
13.2.	PC Representation with other community organisations
14.	Correspondence for information
	To note the items of correspondence [attached]
15.	Councillors' Reports and items for future agenda
	Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u>
16.	Date of next meeting
	To confirm the date of the next meeting which is scheduled for 7:30pm on Tuesday, 7 January 2020 at Leek Wootton Village Hall.
17.	To consider the exclusion of the public and press in the public interest for consideration of the following items:
17.1.	Personnel issues.
17.2.	Legal issues.

Signed:
Helen Eldridge
Clerk to the Parish Council
30/10/2019